



### **Guidance Notes for Customers Travelling to India**

Please read the following information before you complete the template on page 2 & 3 of this document.

British Airways is required to submit additional data for customers arriving into India. You must **print page 2 & 3** of this document, complete all fields (unless mentioned otherwise), scan the document and email it to the relevant email address as per the instructions below:

- If you're travelling to Delhi - [del.arrival@ba.com](mailto:del.arrival@ba.com)
- If you're travelling to Mumbai - [bom.arrival@ba.com](mailto:bom.arrival@ba.com)
- If you're travelling to Bangalore - [blr.arrival@ba.com](mailto:blr.arrival@ba.com)
- If you're travelling to Hyderabad - [hyd.arrival@ba.com](mailto:hyd.arrival@ba.com)
- If you're travelling to Chennai - [maa.arrival@ba.com](mailto:maa.arrival@ba.com)

This information must be sent to British Airways **as early as possible, however no later than 24 hours before** the scheduled departure time of your flight.

All fields are mandatory (unless mentioned otherwise). Incomplete or incorrect forms would result in customer not being accepted for travel.

Your email must contain only 'Passenger Information Form' & 'Passenger Declaration'. Do not email result of COVID test or any other information populated on any other website to British Airways.

One Passenger Information Form & Passenger Declaration must be filled for every customer. Separate forms need to be filled for infants. Your email must not contain scans of any document other than Passenger Information Form & Passenger Declaration.

The size of all attachments in an email must not exceed 5MB. All attachments should be in pdf or jpeg format.

You must retain a copy of the printed Passenger Information Form & Passenger Declaration which you have emailed to British Airways and present them at the airport if requested.



## Passenger Information Form

Booking Reference / PNR	
e-Ticket Number	
Name (PRINT)	FIRST NAME ON PASSPORT:  _____  LAST NAME ON PASSPORT:  _____
Date of Birth (DD/MM/YYYY)	
Age (Years)	
Gender (Male/ Female/ Other)	
Passport Number	
BA Flight Number (London to India)	
Date of Travel (DD/MM/YYYY)	
Reason for travelling to India:	<ul style="list-style-type: none"><li>• Facing deportation by foreign governments</li><li>• Migrant workers/labourers who've been laid off</li><li>• Non-permanent residents/short-term visa holder faced with expiry of visas</li><li>• Medical emergency/ seeking treatment for terminal illness</li><li>• Pregnant women/ elderly</li><li>• Death of family member</li><li>• Visitors stranded abroad</li><li>• Student</li><li>• Other: _____</li></ul> <i>Please delete as appropriate</i>
Type of traveller to India	Student/ Professional/ Worker/ Tourist/ Visitor/ Deportee/ Amnesty/ Crew/ Fishermen/ Other <i>(Please delete as appropriate)</i>
Full address whilst in India	Line 1: _____  Line 2: _____  City: _____  State: _____  Pin Code: _____ (6 digit)
Contact email address	
Contact mobile number	
Contact mobile number in India (10 digit)	
Have you had a Covid-19 RTPCR test done 72 hours before your journey? (RTPCR test with sample taken under 72 hours prior to travel is mandatory for travel). <b>You are required to carry a copy of your negative test report for acceptance at airport</b>	Yes/No <i>Please delete as appropriate</i>
TamilNadu E-Pass Number (Applicable if travelling to Chennai Only)	



## Passenger Declaration

I, \_\_\_\_\_ (PRINT First Name) \_\_\_\_\_ (PRINT Last Name) Holder of \_\_\_\_\_ (Nationality). Passport Number - \_\_\_\_\_ (PRINT Passport No). Issued at \_\_\_\_\_ on (DD/MM/YY) \_\_\_\_\_ hereby confirm my willingness to travel to India at my own cost and own risk due to compelling grounds following the outbreak of COVID-19 pandemic. I confirm that all costs related to my quarantine and COVID-19 testing on arrival will be borne by me.

- I confirm that I will abide by the instructions and requirements as detailed by the crew of the flight/Embassy/Government of India and State Government /medical personnel; before, during and after boarding of the flight and also after disembarkation at the designated airport in India.
- I confirm that I will complete the self-financed mandatory quarantine (including institutional quarantine) as per applicable guidelines and protocol framed by the Government of India and State Government at port of entry.
- I confirm that I have been advised to download the Arogya Setu App on my mobile device.
- If travelling to Bangalore- I confirm that I have also been advised to download the Apathamitra App and the Quarantine Watch App.
- If travelling to Chennai – I confirm I am in possession of a Tamilnadu e-Pass.
- I give my consent to share the data contained herein to State and Airport Authorities.

Booking Reference / PNR	
e-Ticket Number	
Signature	
Name	
Date	
Email Address	
Address at Destination	
Pincode of address in India (Six Digit)	